

Appendix 1 – Constitution Amendments

Extract from Standing Orders – Council Meetings:

A7. Order Of Business

(A7.1 (i) to (iv) to apply to Committees, Executive and Overview and Scrutiny)

A7.1 Except as otherwise provided in Standing Order A7.2 (and subject to Standing Order A15), the order of business at every ordinary and extraordinary meeting of the Council shall be:

- (i) to elect a person to preside if both the Chairman/woman and Vice-Chairman/woman of the Council are not present. (The Mayor is not permitted to be the Chairman/woman or Vice-Chairman/woman.);
- (ii) to deal with any business required by statute to be dealt with before any other business;
- (iii) to approve as a correct record the minutes of the last meeting of the Council;
- (iv) to receive any declarations of interest from the Mayor, members and officers;
- (v) to receive any communications or announcements from the Mayor, the Chairman/woman, the Overview and Scrutiny Co-ordinator or Chief Executive;
- (vi) to receive petitions from the public in accordance with Standing Order A12;
- (vii) to receive questions from the public in relation to matters which, in the opinion of the person presiding at the meeting, are relevant to the business of the Council and in accordance with Standing Order A24;
- (viii) to deal with any business from the last meeting of the Council (A7.1 (viii) to apply to Committees and Overview and Scrutiny);
- ~~(ix) to answer any question under Standing Order A13;~~
- (ix) to consider motions in accordance with Standing Order A14;
- (x) to receive reports from the Executive, the Council's committees (including Overview and Scrutiny Bodies) and officers including proposals from the Mayor in relation to the Council's budget and policy framework and receive questions and answers on any of those reports;
- (xi) to receive reports on the business of joint arrangements and external organisations;
- (xii) to consider any other business specified in the summons to the meeting;
and
- (xiii) to answer any question under Standing Order A13.